

Case No: \_\_\_\_\_  
Assigned by VITAR



**Virgin Islands Territorial Association of REALTORS®**  
Administrative Offices: 6511 Houghton Lane, Orlando, FL 32835-5724  
E-mail: [vitar@vitarparadise.org](mailto:vitar@vitarparadise.org) Phone: 877.253.2448 Fax: 407.641.9269

## Ethics Complaint

To the Grievance Committee of the Virgin Islands Territorial Association of REALTORS®:

Filed (Date) \_\_\_\_\_ 2016

Complainant(s)	Respondent(s)

Complainant(s) charge(s) an alleged violation of Article(s) \_\_\_\_\_ of the Code of Ethics and alleges that the above charge(s) (is/are) supported by the attached statement which is signed and dated by the complainant(s). Also attached is all pertinent documentation that supports this statement (e.g. listing agreements, contracts, correspondence, e-mails, canceled checks, signed statements from others, etc.)

This complaint is true and correct to the best knowledge and belief of the undersigned **and is filed within one hundred eighty (180) days after the facts constituting the matter complained of could have been known in the exercise of reasonable diligence or within one hundred eighty (180) days after the conclusion of the transaction, whichever is later.**

I (we) declare that to the best of my (our) knowledge and belief, my (our) allegations in this complaint are true.

Are the circumstances giving rise to this ethics complaint involved in civil or criminal litigation or in any proceeding before the state real estate licensing authority or any other state or federal regulatory or administrative agency?

Yes     No

I understand that should the Grievance Committee dismiss all or part of this ethics complaint, that I have twenty (20) days from my receipt of the dismissal notice to appeal the dismissal to the Board of Directors.

Individual(s) Filing the Complaint:

Type/Print Name	Phone	Signature
Type/Print Name	Phone	Signature
Type/Print Name	Phone	Signature

Physical Address: \_\_\_\_\_

**IMPORTANT: VITAR operates in a "virtual", online environment. All VITAR correspondence, notifications and other documents are e-mailed in either Microsoft Word or .pdf (Adobe Reader) format and all documents submitted by the parties must be e-mailed to the above address or faxed to the above number. Therefore, all parties must provide an e-mail account that is checked regularly since steps in the Professional Standards process are time-sensitive.**

\_\_\_\_\_  
E-mail Address

\_\_\_\_\_  
E-mail Address

\_\_\_\_\_  
E-mail Address (Revised VITAR 01/2014)